

RIGHT TO RENT CHECK

A separate form must be completed for each prospective occupier and attached to the Tenancy Application Form (Under the Immigration Act 2014 landlords are required to carry out immigration checks on all adult occupiers to ensure they have a right to rent in the UK – landlords should use this form in conjunction with the latest government guidance).

PERSONAL DETAILS:	CONTACT DETAILS:
Title: Mr / Mrs / Ms / Miss	Tel:
First Name:	Mob:
Middle Names:	Work Tel:
Surname:	Email:

Will the rental property be the prospective occupier's only or main home? YES / NO

For a home to be an only or main home it must be the only property that the person lives in, or the property that is used for personal, legal or family matters.

IDENTIFICATION DOCUMENTS:

Prospective occupiers are required to provide original documents showing their right to rent property in the UK and landlords will need to check current government guidance to establish which documents are compliant. Landlords are required to keep clear and legible copies for the period of the tenancy and for a year after the tenancy has come to an end (s5 of The Immigration (Residential Accommodation)(Prescribed Requirements and Codes of Practice) Order 2014).

Where a document is provided showing that the prospective occupier is allowed to stay in the UK for a **time limited period** government guidance states that the landlord can accept such documents but the landlord must carry out follow up checks. For further information and guidance visit www.gov.uk

DOCUMENT(S) PROVIDED AND REF NO(S):

Follow up check required on

SIGNATURE:

Signed by Prospective Occupier:

Date:

Signed by Landlord/Agent:

Date:

TIME LIMITED RIGHT TO REMAIN IN UK:

Follow up check carried out on

DOCUMENT(S) PROVIDED AND REF NO(S):

SIGNATURE:

Signed by Prospective Occupier:

Date:

Signed by Landlord/Agent:

Date: